

Business Administration Minors

Request to Take an Upper-Division Business Administration Course

Requested Semester: _____

Student Name: _____

Student ID: _ _ _ _ _

SSU Email: _____@sonoma.edu Phone # (____) _____

Do you expect to graduate in the semester requested above? Yes No

Prerequisites for requesting to take upper-division Business Course:

- BUS 230A must be **COMPLETED** and passed with a letter grade of a "C" or better prior to enrollment in Upper Division Business courses. *If currently enrolled in 230A, write in "IP" for Grade*
- Junior Standing is required for all minors prior to enrollment in Upper-Division Business courses.
- UD Business Elective: must meet the prerequisites of course prior to enrollment (indicate below)

Proof of Completion:

SSU Course	Term/Year	Substitute Course	Institution	Grade
BUS 230A				
<i>*If applicable:</i> U.D. Prerequisite				

UPPER DIVISION COURSE REQUESTED

*If course requires prerequisite, please indicate above semester of completion

Office Use Only

COURSE	Class # (i.e. 1234)	Action	Date
1.			
2.			