

Sponsored Corporate Training is available for those students who desire to volunteer in a corporate training program for which they do not receive compensation. These units may be used as electives for the bachelor's degree. Employment cannot be in a family firm or under the supervision of a family member.

To be completed by the Student:

Semester: _____ # of Units: 2
Student name: _____ ID#: _____
E-mail address: _____ Ph. #: _____
Mailing address: _____

To be completed by the Corporate Sponsor:

Employer: _____
Address: _____
Name of On-Site Supervisor: _____ Title: _____
Supervisor Email: _____ Phone #: _____
Program to begin: _____ Program to end: _____
Hours per week: _____ Total hours: _____
Program Title: _____
Describe Training Activities:

Attach Program Description when submitting this contract to the Internship Director

In addition to completing the required training activities, students must complete a series of online assignments and a two-page paper. See the BUS 290 course site in Canvas for assignments and due dates.

I, the Intern, have read and agree to all conditions specified above and within the Dept. Work Experience Policy. Also, I have been informed and understand that there remains a risk of exposure to COVID-19. I understand that regardless of any precaution taken, an inherent risk of exposure to COVID-19 will exist.

Student: _____ **Signature:** _____ **Date:** _____
On-Site Supervisor: _____ **Signature:** _____ **Date:** _____
Internship Director: _____ **Signature:** _____ **Date:** _____